

BOARD OF PUBLIC WORKS & SAFETY

Regular Meeting

April 12, 2022

10:30 AM

Pledge of Allegiance.

The meeting was called to order by Mayor Lynch at 10:30 A.M.

Members Present: Mayor Lynch, Joetta Collins, Jamie Lewis, Scott Williams, and Stephanie Young-Johnson. Also, present was Clerk-Treasurer Nina Rivas and Attorney Dan Whitten.

**MINUTES OF THE PREVIOUS MEETING:**

Member Williams made a motion to approve the March 8, 2022 and March 22, 2022, minutes; Member Collins seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Special Event Request

National Day of Prayer, May 5, 2022 – Founder's

Member Collins made a motion to approve the Special Event Request; Member Young-Johnson seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

2022 Crack Sealing Bid

Member Williams made a motion to award the 2022 Crack Sealing Project bid to Russell Standard in the amount of \$59,502.00; Member Collins seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

Tag Day Request

Portage Robotics, April 30, 2022 9am-3pm

Member Lewis made a motion to approve the Tag Day Request; Member Williams seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

Special Event Requests

Sandpiper Cooperative Pre-School, May 14, 2022 – Founder's Square

Member Williams made a motion to approve the Special Event Request; Member Lewis seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

Girls on the Run of NWI 5k, May 15, 2022

Member Lewis made a motion to approve the Special Event Request; Member Young-Johnson seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

Fighting MS 1 Mile at a Time 5k & 10k, June 4, 2022

Member Lewis made a motion to approve the Special Event Request; Member Williams seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

Portage Live!, June 12, 2022, July 10, 2022, August 14, 2022 – Founder's Square

Member Williams made a motion to approve the Special Event Request; Member Collins seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

V1 Church, July 9, 2022 – Founder's Square

Member Collins made a motion to approve the Special Event Request; Member Young-Johnson seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

**BULK ITEM APPEALS:**

None.

**CLAIMS**

Member Williams made a motion to approve the standard claims in the amount of \$2,402,170.67; Member Collins seconded the motion. Member Lewis ask about the interfund transfers. Clerk-Treasurer Rivas stated those were transfers to the payroll account from the general account. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

**MAJOR ILLNESS:**

Member Williams made a motion to approve six (6) MI Claims; Member Collins seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

**OTHER BUSINESS:**

Superintendent Reeder requested approval of a quote for a pothole patching machine.

Quotes received:

Member Williams made a motion to approve the quote from \_ in the amount of \$\_; Member Collins seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

5 yes – 0 nays

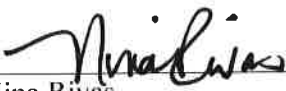
**ADJOURNMENT**

Mayor Lynch entertained a motion to adjourn. Member Williams made a motion to adjourn, Member Collins seconded the motion. Motion passed.

5 yes – 0 nays

The meeting was adjourned at 11:13 A.M.

**ATTEST:**

  
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Nina Rivas  
Clerk-Treasurer

  
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Sue Lynch  
Mayor