



**Minutes of the Regular Monthly Meeting
BOARD OF PARKS AND RECREATION
City of Portage, IN
March 16th, 2021
5:30 PM**

A&B. Call to Order and Roll Call

The regularly scheduled monthly meeting of the Portage Parks and Recreation Board was called to order by Board President Ciesielski at 5:35 PM at the Woodland Park Community Center. Board members Ciesielski, Maletta, Warchus, Lee and Hill were present. Superintendent Wilkie was also present.

C. Minutes - The Board proceeded to review the minutes of the Regular Park Board meeting of February 23, 2021. Member Maletta made a motion to accept the minutes as written and submitted. A second was made by Member Lee. Member Ciesielski abstained due to his absence at the previous meeting. There being no further discussion, the motion carried with four ayes.

D. Financial Report – The Clerk-Treasurer’s office notified us that the appropriation report would not be available until they are able to close out 2020. The email with this information was forwarded to the board. Member Maletta made a motion to table the approval of the financial report, with a second from Member Warchus. There being no further discussion, the motion carried unanimously by roll call.

E. Vouchers - The Board reviewed the vouchers as listed on the official Register of Accounts Payable Vouchers for February 2021. Member Maletta made a motion for the Board to approve and pay the said vouchers, as listed, written, and submitted. A second was made by Member Hill. There being no further discussion, the motion carried unanimously by roll call.

F. Contracts – Superintendent Wilkie presented the rental register of contracts for February/March and a Personal Service Contract for Volleyball Director Melanie Fausch. Member Warchus made a motion to approve the contracts as submitted. A second was made by Member Maletta. Motion passed unanimously through roll call.

G. Fees and Charges – None.

H. Committee Reports – None.

I. Public Presentation and Correspondence – None.

J. Unfinished Business – None.

K. New Business –

a. Superintendent Wilkie submitted a Service Agreement/Maintenance Proposal for Dombey Lake for 2021 from Lake and Pond Biologist. Member Hill made a motion to approve the proposal with a second from Member Lee. Motion passed unanimously through roll call.

b. Superintendent Wilkie requested the board to review House Bill 1077 “lemonade stand bill” and asked them to consider sending a letter to our local State Representative stating our opposition to

this bill, as it could adversely affect Park operations. Member Maletta made a motion for Superintendent Wilkie to draft a letter, and after approval by the board, to send it on to State Representative Chuck Mosely. A second was made by Member Warchus. The motion passed unanimously.

L. Department Staff Remarks – Superintendent Wilkie provided an update on park maintenance, upcoming programs, sports, and volunteer days.

M. Any other matters and Public Comments – None.

N. Next Meeting: Monday, April 19th, at 5:30 p.m. at Woodland Park.

O. Adjournment There being no further items of business, meeting adjourned at 6:20 p.m. Member Hill made a motion with a second from Member Warchus. Motion passed unanimously through roll call.

Respectfully submitted,

Lori Wilkie, Superintendent

Approval and Attest:

_____ Date _____
Andy Maletta, Vice President

_____ Date _____
Carla Warchus, Secretary