

PORTAGE PORT AUTHORITY
REGULAR MEETING
JANUARY 13, 2022
5:00P.M.

CALL TO ORDER

The meeting was called to order by Chairman Jeff Fleming. Present were:

Carl Simpson
Barb Lusco
Allen Ekdahl
Al Bridges
Dave Burhans

The Pledge of Allegiance was recited by all in attendance.

MINUTES – J. Fleming

Mr. Fleming asked for a motion to approve the minutes from the December 9, 2021, meeting as they are a matter of public record and posted in the Marina Office. Mr. Bridges made a motion to approve the minutes from December 9, 2021. Ms. Lusco seconded the motion. Motion passed.

TREASURER'S REPORT - C. Simpson

Mr. Simpson stated that the treasurer's report is as of 1/7/2022:

Port Authority

Balance Year to Date \$86,762.37

Marina Operating Fund

Balance Year to Date \$359,029.31

Mr. Fleming asked if there was a motion to approve the treasurer's report as presented. Ms. Lusco made a motion to approve the treasurer's report. Mr. Ekdahl seconded the motion. Mr. Simpson stated that the end of year revenue is estimated at \$433,742.00 and the estimated revenue for 2022 is \$425,000.00 and the budget for expenses is \$467,052.00. He stated that the 2021 end of year fund balance is \$359,029.00 and the projected end of year balance for 2022 balance is \$316,978.00. Motion passed.

CLAIMS – J. Fleming

Mr. Fleming asked if everyone had a chance to review the claims and if there was a motion to pay them. Mr. Simpson made a motion to approve the claims for payment. Mr. Bridges seconded the motion. Ms. Lusco questioned what athena is. Ms. Perez informed her that it was the company that took care of the gas services. Mr. Simpson asked about the Allen's Lawn Care in December. Ms. Lusco stated it was for services missed. Mr. Fleming stated that it was on the docket for last month. Motion passed.

COMMITTEE REPORTS

LEGAL

No report.

MARINA FACILITY

DOCK FEES

Ms. Lusco stated that they are collecting dock fees daily.

OPEN SLIPS

Ms. Lusco informed the board that there are twelve open slips, and they are contacting people on the wait list to fill them.

LATE PAYMENTS

Ms. Lusco informed the board that there are forty-six past due payments. She stated that phone calls are being made as well as emails being sent concerning the past due payments.

BUBBLERS

Ms. Lusco informed the board that the bubblers are out and running. She stated that they did have a slight freeze.

FISHING

Ms. Lusco informed the board that there were still people going out fishing.

FISH ON FISH SHOW

Ms. Lusco informed the board that the Fish On Fish Show was going to be on Saturday, February 26th from 9am to 4pm and Sunday, February 27th from 9am to 3pm. Mr. Fleming asked if it was going to be at woodland park again. Ms. Lusco stated that it would be.

BUBBLERS

Mr. Simpson stated that a slip owner sent him a video showing that the bubblers were not running, and that the marina was iced over. He stated that he had pictures. Mr. Simpson stated that he did check today and see they were running. Ms. Lusco stated that Mr. Lunn can explain. Mr. Fleming asked if they were currently running. Ms. Lusco said they were. Mr. Burhans asked if there was any damage. Ms. Lusco stated that there was not. Mr. Fleming asked if they were good going forward. Ms. Lusco stated that they were and that they had to order four more. Mr. Lunn stated that the bubblers are fine and running. Mr. Simpson stated that it should have been done in December. Mr. Lunn stated that Ms. Lusco had to order more, and they are running. He stated that there was no damage caused.

INSURANCE

Mr. Fleming asked Ms. Lusco about the insurance quotes. Ms. Lusco stated that Mr. Wallet was going to be at next month's meeting. She stated that he felt it was better to be there in person. Mr. Burhans stated that Mr. Hazzard from Samuelson Insurance feels that what we are looking into may be covered by another policy within the city. Mr. Ekdahl does not feel that is true. He stated that the only policies that cover are in the marina and port authority name. Mr. Burhans feels that is the reason Mr. Hazzard should be able to speak to the board. Mr. Ekdahl asked if he had copies of the paperwork from Mr. Wallet. Mr. Burhans does not know if he does or not but feels it would be good to give it to him. Mr. Fleming feels that Mr. Wallet should come to next months meeting and Mr. Hazzard should come the following month. He asked Ms. Lusco to arrange this.

SAFETY

LIGHT TOWER

Mr. Simpson stated that it was brought to his attention that G-Dock power was on. Mr. Lunn stated that the power was turned off two weeks ago and someone turned it back on. He stated that there was a bag over the light tower. Mr. Lunn stated that they are in the process of getting the new company out to get it fixed. Mr. Simpson stated that it needs to be fixed soon. Mr. Bridges suggested putting lockouts with safety locks on the breakers to stop people from turning the lights back on. Mr. Ekdahl stated that the cabinet should be locked up. Mr. Lunn stated that circle r has been out multiple times. Mr. Simpson feels this should be discussed another time. Mr. Fleming agrees that the cabinet should be locked.

PLANNING & DEVELOPMENT

5 POINT PLAN

Mr. Fleming stated that Mr. Keiser was going to the next phases with the 5-point plan. He stated that he had a meeting with the mayor. Mr. Fleming informed the board that the kayak launch would be moving to a new location. He stated that Mr. Keiser was going to move forward with the plan to get grants and hopes to have the formal format by the next meeting.

OLD BUSINESS

LAUNCH RAMPS

Ms. Lusco and Mr. Lunn stated that there are issues with the launch ramps due to the high-water level. Mr. Lunn stated that Cody Diagnostics stated it was an issue with the length and angle. He stated that the docks were extended as far as they go. Mr. Lunn stated that they are going to pull the ramps and extend the legs. He stated that the project would take two days. Mr. Fleming stated that it was a good plan to extend.

NEW BUSINESS

APPOINTMENT OF BOARD OFFICERS

Mr. Fleming asked for a motion to appoint board officers. The motion was as follows:

Ms. Lusco made a motion to appoint Mr. Fleming as board chairman. Mr Bridges seconded the motion. Motion passed.

Ms. Lusco made a motion to appoint Mr. Nelson as board vice chairman. Mr. Fleming asked if Mr. Nelson had to be present to accept the appointment. Mr. Simpson made a motion to table the appointment of vice chairman until next month's meeting. Mr. Bridges seconded the motion. Motion passed.

Ms. Lusco made a motion to appoint Mr. Simpson as board treasurer. Mr. Bridges seconded the motion. Motion passed.

Ms. Lusco made a motion to appoint Ms. Perez as board recording secretary. Mr. Simpson seconded the motion. Motion passed.

Mr. Fleming stated that he feels this is a good group on the board and looks forward to getting things accomplished this year.

PUBLIC INPUT

No public input.

ADJOURNMENT

A motion to adjourn the January 13, 2022, meeting was made by Ms. Lusco. Mr. Bridges seconded the motion. Motion Passed.