

CITY OF PORTAGE SANITARY BOARD
REGULAR MEETING
January 6, 2022
3:00 PM

The Meeting was called to order by Mayor Sue Lynch at 3:00 PM.

MEMBERS PRESENT:

Mayor Sue Lynch and Member Mel Gore. Also present was Clerk-Treasurer Rivas and Attorney Elwood.

Pledge of Allegiance.

APPROVAL OF MINUTES:

Member Gore made a motion to approve the December 15, 2021 , minutes; Mayor Lynch seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

2 yes - 0 nays

STAFF REPORTS:

Superintendent Marshall reported there were no exceedances last month clarifier #4 has issues, possible freezing.

Superintendent Komenda reported that they are working on their inventory list. He is meeting with Grimmer to discuss the interceptor project next week.

UNFINISHED BUSINESS:

2022 Budget

Member Gore made a motion to approve the 2022 Budget; Mayor Lynch seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

2 yes - 0 nays

NEW BUSINESS:

None.

CLAIMS:

Member Gore made a motion to approve payment of the claims in the amount of \$117,372.83; Mayor Lynch seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

2 yes - 0 nays

MAJOR ILLNESS CLAIMS:

None.

OTHER BUSINESS:

Superintendent Marshall sought permission to solicit quotes for a new maintenance truck. Member Gore made a motion to approve the request; Mayor Lynch seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

2 yes - 0 nays

Superintendent Marshall sought approval to roll over vacation time/PTO for three employees who could not take their time before the end of the year. Member Gore made a motion to approve the request; Mayor Lynch seconded the motion. Mayor Lynch requested input from the Board. Motion passed.

2 yes - 0 nays

ADJOURNMENT:

There being no further business to come before the Board, Mayor Lynch entertained a motion to adjourn. Member Crosby made a motion to adjourn; Mayor Lynch seconded the motion. Motion passed.

yes – 0 nays

The meeting was adjourned at 3:23PM

ATTEST:



Nina Rivas
Clerk-Treasurer



Sue Lynch
Mayor